



A ministry of Parkway Church

WELCOME!

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Directors

Karen Jackson
Tiffany Kambic

Hours of Operation
Monday - Friday
6:30am - 6:00pm
parkwayschool.com



Our Mission

Parkway Children's School is committed to providing a safe, loving, and nurturing environment where each child is stimulated in their physical, emotional, social, and spiritual development.

We integrate Biblical principles into our curriculum to reinforce basic family values and to establish an early foundation of faith in God.

Our Philosophy

A school should be an extension of the home environment where:
Children learn to respect authority, property, and each other.
Curriculum is adapted to each child's individual learning style.
Hands-on teaching techniques are used to stimulate creativity and effective problem solving.

Each student is inspired and motivated to succeed.

We are a Quality First school! We have a Smart Support specialist (social, emotional), Inclusion Support, and a Nurse Consultant who provide resources and support to our families and staff.



Yearly Events

A calendar is included in the enrollment packet

We are closed on the following days:

Labor Day
Veteran's Day
Thanksgiving - 2 days
Christmas - 2 days
January 2 for New Year's Day
President's Day
Good Friday
Memorial Day
July 4th

Teacher Development or School Activity - Close at 4:00 - 1 Friday a month

Fun Events

Fall & Spring Open Houses
Fall & Spring Pictures
Whatever Pony Pictures
Holiday parades
Classroom Holiday Parties
Transportation Day
Pumpkin Patch & Petting Zoo
Thanksgiving Family Feast
Christmas Program
Easter Egg Hunt & Easter Program
Muffins with Mom
Donuts with Dad
Preschool & Kindergarten Graduation



Tuition Policies

Tuition Payment

Weekly tuition payment is due on Mondays. Monthly tuition payment is due the 1st of each month. \$20.00 charge will be assessed for each returned check. Full tuition is due on weeks that we are closed. Late fees are applied for late payments.

Reserved Space

Space is reserved for the days selected upon enrollment. Full tuition is due regardless of days absent for illness or vacation. Please get prior approval for any days you need to add to a part time schedule.

Dis-enrolling

A two week notice is required to withdraw your child. A WITHDRAW NOTICE form is available in the office. Parents or guardians are responsible to all contracted charges; pre-paid tuition will not be refunded without a two week notice.

Registration & Activity Fees

Registration fees are due upon submitting a pre-enrollment application and every fall. A summer Activity fee is charged in May and a fall registration fee is charged in August. Registration fees are non refundable.

School Day (8-3) Schedule Grace Period

Children who are on the 8:00-3:00 schedule are not to be dropped off any earlier than 7:45 am or picked up any later than 3:15 pm due to scheduling of staff. If you are consistently early to drop off/late to pick up you will be subject to Late Pick Up fees.

Late Pick Up

If a child is picked up after the scheduled pick up time the following fee will be assessed: \$10.00 per child plus \$1.00 per minute per child until the child is picked up.

Vacation/Sick Days

Sick Credit - Up to two weeks tuition will be given for days absent from school. Vacation Credit - If your child is out for two consecutive weeks at a time you will be given 20% off tuition. Must be requested in advance.



Fees and Tuition 2016/2017

Annual Registration Fees
 NON-REFUNDABLE
 (Due upon enrollment and every fall thereafter)
 Infant - Preschool \$120.00
 Family - \$180.00
 Kindergarten - \$250

Summer: \$50.00

Infant Program (6 weeks - 12 months)
 \$223 per week \$960 per month

Toddler Program (1 and 2 year olds)
Extended Day (6:30am-6:00pm)

5 Days	\$186 per week	\$802 per month
4 Days	\$169 per week	\$729 per month
3 Days	\$152 per week	\$656 per month

Toddler School Day (8:00am-3:00pm)

5 Days	\$134 per week	\$579 per month
4 Days	\$126 per week	\$543 per month
3 Days	\$118 per week	\$507 per month

Preschool Program (3-5 year olds)
Extended Day (6:30am-6:00pm)

5 Days	\$164 per week	\$708 per month
4 Days	\$148 per week	\$640 per month
3 Days	\$133 per week	\$574 per month

Preschool Day (8:00am - 3:00pm)

5 Days	\$119 per week	\$512 per month
4 Days	\$111 per week	\$478 per month
3 Days	\$103 per week	\$440 per month

Kindergarten (8:30-3:30)
 \$525 per month
 Morning and Afternoon Care - \$150 per month

Summer Camp (School Aged)
 \$150 per week

Refund Policy
 Refunds will be issued as a check as long as a withdrawal form is completed with two week advance notice. Refunds are not issued for registration fees.



Fees and Tuition Starting Fall 2017

Annual Registration Fees
 NON-REFUNDABLE
 (Due upon enrollment and every fall thereafter)
 Infant - Preschool \$120.00
 Family - \$180.00
 Kindergarten - \$250

Summer: \$50.00

Infant Program (6 weeks - 12 months)

\$225 per week \$964 per month

Toddler Program (1 and 2 year olds)

Extended Day (6:30am-6:00pm)

5 Days	\$188 per week	\$806 per month
4 Days	\$171 per week	\$733 per month
3 Days	\$154 per week	\$660 per month

Toddler School Day (8:00am-3:00pm)

5 Days	\$136 per week	\$583 per month
4 Days	\$128 per week	\$547 per month
3 Days	\$120 per week	\$511 per month

Preschool Program (3-5 year olds)

Extended Day (6:30am-6:00pm)

5 Days	\$168 per week	\$710 per month
4 Days	\$150 per week	\$644 per month
3 Days	\$135 per week	\$578 per month

Preschool Day (8:00am - 3:00pm)

5 Days	\$121 per week	\$516 per month
4 Days	\$113 per week	\$482 per month
3 Days	\$105 per week	\$444 per month

Kindergarten (8:30-3:30)

\$600 per month

Morning and Afternoon Care - \$150 per month

Summer Camp (School Aged)

\$150 per week

Refund Policy

Refunds will be issued as a check as long as a withdrawal form is completed with two week advance notice. Refunds are not issued for registration fees.



Pre-Enrollment Application (infant - preschool)

Legal Name of Child _____

Date of Birth _____ Sex _____ Desired Start Date _____

Age Group (select)

___ Infant (full time only)

___ Toddler

___ Preschool

Program (select)

___ 5 days Extended

___ 3 or 4 days Extended Days - circle: M T W TH F

___ 5 days 8:00-3:00

___ 3 or 4 days 8:00-3:00 Days - circle: M T W TH F

(Second Child)

Legal Name of Child _____

Date of Birth _____ Sex _____ Desired Start Date _____

Age Group (select)

___ Infant (full time only)

___ Toddler

___ Preschool

Program (select)

___ 5 days Extended

___ 3 or 4 days Extended Days - circle: M T W TH F

___ 5 days 8:00-3:00

___ 3 or 4 days 8:00-3:00 Days - circle: M T W TH F

Father/Guardian _____ **Phone** _____

Email Address _____

Mother/Guardian _____ **Phone** _____

Email Address _____

Do the parents live together? _____ If not, who does the child live with?

___ Mother ___ Father ___ Other: _____

Address (including zipcode) _____

Do you want billed _____ **Monthly** (due 1st of month) **OR** _____ **Weekly** (due Mondays)

4 digit code for security access _____

How did you hear about Parkway? _____

Signature _____

Date Application & Registration fee Submitted _____